

**APPENDIX 1: REGISTER OF OFFICER GIFTS AND HOSPITALITY 1 JULY 2021 TO 31 DECEMBER 2021**

Officer	Date	Description	G or H?	£	Provided by	Justification	Any conflict or future tender?	Approved by	Date
<b>Chief Executive's Office</b>									
Chief Operating Officer	13-15.10.21	Lunch, dinner, overnight x2 accommodation and breakfast.	H	£350	The Society of Municipal Treasurers	This is a professional organisation for Local Authority Section 151 officers which provides access to networks, analysis and information.	No	Chief Executive	22/01/22
<b>Director of Adults Service &amp; Housing</b>									
Director of Adults Service & Housing	08.10.21	Bottle of gin (Please note that this gift was donated to the Lord Mayor Charity)	G	Less than £25	West Midland Police Counter Terrorism based on some assistance provided related to role	(Please note that this gift was donated to the Lord Mayor Charity)	No	Chief Operating Officer	18.02.22
<b>Director Children's Services</b>									
Director Children's Services	01.12.21	Christmas Meal with NSPCC. The Cross Kenilworth	H	£55	Hamilton Bland - NSPCC	Invited to speak at this function	No	Chief Operating Officer	07.12.21
<b>Programme Delivery Manager Children's Services</b>									
Programme Delivery Manager Children's Services	01.12.21	Christmas Meal with NSPCC The Cross Kenilworth	H	£60	Hamilton Bland - NSPCC	Guest of John Gregg who was invited to speak at this function	No	Director Children's Services	06.12.21
<b>Strategic Lead – City of Culture, Acting Head of</b>									
Strategic Lead – City of Culture, Acting Head of	01.07.21	Choir of Man performance	G	£15	City of Culture 2021 Trust	Attendance with DCMS and City of Culture colleagues as part of two days of	No	Director of Business,	11.02.22

Sport, Culture & Destination						workshops hosting cities and places considering bidding for UK City of Culture 2025 competition.		Investment and Culture	
Director of Business, Investment and Culture	25.08.21	Ed Sheeran performing live at HMV Empire.	G	Free tickets through ballot but market value notionally £50	Phil Rooney – HMV Empire	Opportunity to showcase the City on a national and potentially international level.	No	Chief Partnerships Officer / Director of Education and Skills	10.02.22
Project Manager	27.08.21	2 x free tickets to Choir of Man at COCT event	G	£15	Coventry BID	Coventry BID had a large amount of unused / unsold tickets and were looking to fill seats	No	Head of Public Realm	09.09.21
Strategic Lead, City Centre	27.08.21	2 x free tickets to Choir of Man at COCT event	G	£15	Coventry BID	Coventry BID had a large amount of unused / unsold tickets and were looking to fill seats	No	Director Transport and Highways	09.09.21
Director of Business, Investment and Culture	10.09.21	Historic Coventry Trust 10 <sup>th</sup> Anniversary celebration	H	£25	Historic Coventry Trust	Representing CCC celebrating the 10th anniversary of Historic Coventry Trust at an event attended by national partners and funders.	No	Chief Partnerships Officer / Director of Education and Skills	10.02.22
Strategic Lead – City of Culture, Acting Head of Sport, Culture & Destination	10.09.21	Historic Coventry Trust 10 <sup>th</sup> Anniversary celebration	H	£25	Historic Coventry Trust	Representing CCC celebrating the 10th anniversary of Historic Coventry Trust at an event attended by national partners and funders.	No	Director of Business, Investment & Culture	11.02.22

Strategic Lead – City of Culture, Acting Head of Sport, Culture & Destination	07.10.21	Launch of Coventry Biennial 2021	H	£0	Culture Coventry	Promote event of civic interest, curated by local artists, supporting City of Culture agenda.	No	Director of Business, Investment & Culture	11.02.22
Lead Accountant	14-15.10.21	Two day conference, with overnight accommodation and catering included.	H	£250	The Society of Municipal Treasurers (SMT)	Administration and event organisation duties, which promote Coventry City Council within the local government finance sector.	No	Finance Manager (Corporate Finance)	17.01.22
Director of Business, Investment and Culture	01.12.21	Turner Prize Gala Dinner	H	£75	City of Culture 2021 Trust	To host a table at the prestigious awards made up of colleagues from Tate; Turner Prize sponsors and national funders.	No	Chief Partnerships Officer / Director of Education and Skills	10.02.22
Strategic Lead – City of Culture, Acting Head of Sport, Culture & Destination	01.12.21	Turner Prize Gala Dinner	H	£75	City of Culture 2021 Trust	To host a table at the prestigious awards made up of colleagues from Tate; Turner Prize sponsors and national funders.	No	Director of Business, Investment & Culture	11.02.22
Director of Business, Investment and Culture	04.12.21	Wolverhampton Wanderers -v- Liverpool	G	£100	Wolverhampton City Council	To discuss the 3 Cities initiative with the leaders of and Chief Executives of Wolverhampton and Birmingham City Councils to promote inward investment.	No	Chief Partnerships Officer / Director of Education and Skills	10.02.22
Director of Business, Investment and Culture	05.12.21	MOBO Awards at CBS Arena	G	Coventry was the overall enabler of this International	MOBO	Opportunity to showcase the City on a national and potentially international level.	No	Chief Partnerships Officer / Director of Education and Skills	09.02.22

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Strategic Lead – City of Culture, Acting Head of Sport, Culture & Destination	05.12.21	MOBO Awards at CBS Arena	G	Cove ntry was the over all enabl er of this Inter natio nal Even t	MOBO	Opportunity to showcase the City on a national and potentially international level.	No	Director of Business, Investment & Culture	11.02.22
Environmental Health Officer (Property Licensing & Housing Enforcement)	14.12.21	Box of Milk Tray Chocolates	G	£9.0 0 appr ox	HMO applicant (inspected by officer)	Despite informing the HMO applicant that I could not accept the gift and that I would need to declare it; he insisted and persisted that I take the gift as it is Christmas. So as not to cause any offence I accepted the item and once again informed the HMO applicant that I would be declaring it. This occurred after I had completed my inspection of the property. A HMO licence application which was submitted in Jan 2021. This was a routine inspection to determine the suitability for the property to be licensed; and to determine whether any discretionary conditions be added. Please note that	No. I made it clear to applicant that I would need to declare the item and reported it to my line manager.	Principal Environmental Health Officer	15.12.21

						this occurred at the end of my inspection and I had already informed the HMO applicant of items that required his attention			
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